

TIPS FOR TITLING AND LICENSING

WHEN A VEHICLE IS FINANCED OR LEASED THE TITLE PAPERS ARE SENT **DIRECTLY** TO THE COURTHOUSE OF THE COUNTY. PLEASE ALLOW ADEQUATE TIME TO ASSURE THEIR ARRIVAL, CALL AHEAD TO SAVE TIME AND MILEAGE.

IF YOU PURCHASED YOUR VEHICLE WITH A CHECK, PLEASE ALLOW PROCESSING TIME FOR THE MANUFACTURER'S STATEMENT OF ORIGIN OR **MSO** (NEW) OR THE TITLE (USED) TO ARRIVE AT YOUR MAILING ADDRESS YOU GAVE THE DEALERSHIP.

PAPERS WILL BE SENT BY DEALERSHIP WHEN ALL MONIES AND TITLES HAVE BEEN EXCHANGED, ALL PAPERWORK PROCESSED AND ALL DOCUMENTS ARE COMPLETED.

ITEMS TO BRING TO COURTHOUSE

- TAX STATEMENT/ FORM 6
- TITLE (IF THE VEHICLE IS NOT FINANCED OR YOU DID NOT LEASE)
- PROOF OF INSURANCE
- REGISTRATION ON TRADE VEHICLE IF APPLICABLE
- BILL OF SALE OR LEASE AGREEMENT

**PLEASE ALLOW AT LEAST 25
DAYS FOR PROCESSING.**